



**Members are summoned to the
Meeting of Tandridge Parish Council**

To be held on Tuesday 1st November 2024 at 7.30pm at Tandridge Village Hall

A G E N D A

Members of the public and press are welcome and encouraged to attend.

46.	PROCEDURAL MATTERS
46.1	Apologies: To receive apologies for absence
46.2	Disclosure of Interests: To receive any disclosure by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct
46.3	<p>Public questions: The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda.</p> <p>Presentation by Knightwood Farm Trust <i>In February Tandridge District Council (TDC), as required The National Planning Policy Framework (2023), issued a call for land available for housing and economic development in the Tandridge District (HELAA assessment). Knightwood Farm Trust (aka Strawsons), owners of land to the west and south of Tandridge village, submitted proposals to TDC for development in Tandridge. Haydn Short, from Knightwood, has kindly offered to make a presentation to Tandridge Parish Council and villagers at the 5th November Parish Council meeting. The meeting will be held at 7.30pm in the Village Hall should you would like to attend.</i></p>
46.4	Minutes: Minutes of the Parish Council meeting held on the 1 st October 2024, are to be agreed and signed as a true record by Cllr Stamp

47.	REPORTS
47.1	County Councillor Report
47.2	District Councillor Report

48.	ADMINISTRATION
48.1	Councillors to confirm any training sessions they would like to attend
48.2	<p>Tandridge Parish Council to note the HR committee met prior to the Parish Council Meeting on Tuesday 1st October 2024.</p> <p>Tandridge Parish Council to adopt all policies as recommended from the Human Resources Committee (held on 1.10.24)</p> <p>Tandridge Parish Council to review and approve the recommendations made in the Human Resources Committee Meeting regarding the Clerks employment</p>
48.3	Tandridge Parish Council to review the amended budget for 2025/26 and make comment in anticipation of final approval at the December meeting.

49.	FINANCIAL
49.1	Councillors to review and sign off bank reconciliation for October 2024 Month End
49.2	Tandridge Parish Council to note the updated NJC Clerk Salary Scale. Councillors to approve November 2024 Clerks Salary on the updated rate: £1,251.18 Gross Pay Less deductions of Tax and NI And approve the PAYE amount for the current month
49.3	Councillors to note and approve the backdated payment from April due to the clerk in relation to the updated pay scales of £43.48 per month. The total gross amount due is £304.36 and will be paid in the November payments.
49.4	Councillors to approve the Clerks Expenses for September 2024 £31.40
49.5	Councillors to approve David O'Mahony services £150.00
49.6	Councillors to note no payment due to St Peters Church as the Parish Council have opted to use the Village Hall for November's meeting
49.7	Councillors to note and approve Roger Lampard's Hedge Cutting Services £490.00

50.	PARISH ENVIRONMENT
50.1	Tandridge Parish Council to discuss the Parish Fields (Glebe, Jubilee & Millennium) and confirm any actions if required
50.2	Tandridge Parish Council to note that Roger Moore has mown the field twice through 2024, but does not require payment for this service. He has provided it out of good will.
50.3	Councillors to note progress regarding the defibrillator to be located in Crowhurst Lane End
50.4	Councillors to note TDC has issued a 'Notice of Intention to Sell' in relation to the Brickmakers Arms
50.5	Tandridge Parish Council to discuss The Surrey Hills National Landscape Boundary Changes and any comments to be noted in the public consultation regarding deletions as well as additions. The closing date is 10 th December 2024 and the details are on the link: https://consult.defra.gov.uk/ne-landscape-heritage-and-geodiversity-team/surrey-hills-boundary-variation-2nd-consultation/#:~:text=Why%20your%20views%20matter,December%202024%2C%20lasting%2012%20weeks.

51.	NEIGHBOURHOOD PLAN
51.1	Tandridge Parish Council to discuss actions required related to the Neighbourhood Plan.

52.	PLANNING – Applications to be reviewed by Tandridge Parish Council and comments sent to Tandridge District Council
52.1	2024/1063 6 Chathill Cottages, Miles Lane, Tandridge, Oxted, Surrey, RH8 9NR Erection of a single storey rear extension. (Certificate of Lawfulness for Proposed use or development)

53.	INFORMATION FOR COUNCILLORS (for noting and including on future agendas)
53.1	

54.	MEETING DATES
54.1	Tuesday 3 rd December 2024 Tuesday 7 th January 2024 Tuesday 4 th February 2024 Tuesday 4 th March 2024